

RED RIVER UU CHURCH
MINUTES OF BOARD OF TRUSTEES MEETING
March 15, 2026

1. CALL TO ORDER: The meeting was convened at the church and called to order at 12:50 pm
2. ATTENDANCE: Jana Norris, President; Susie Norris, Vice-President; Carole Harner, Treasurer; Shanna “Jack” Bolerjack, Secretary; Cristin Mackey, Member-at-Large; Marilyn Alexander, Former President; Jim Holmes, Brand Koslowski, Vickie Koslowski, Marla Loturco, Amy Hoffman-Shehan

3. CONGREGATION PARTICIPATION:

Worship Team – Email from Megan & the Worship Team to the Board:

Good Afternoon,

This is an update from the remaining Worship Team members regarding several changes to our structure and policies. As we are all aware, Marla has resigned from her position as Worship Team leader and will be leaving the team entirely in June.

The remaining Worship Team members held an emergency meeting March 11 to redistribute Marla's workload and choose a new Team Leader. Rebecca Crystal will take over the Team Lead position from Marla immediately. Megan Hutchinson will be responsible for documentation, communications, the slide presentation for the service, and all other things technical. Eva, Marylin, and Brand will continue supporting the team as service coordinators.

We also democratically addressed 2 issues brought to the Worship Team and resolved the following:

- 1. We would like Sam to audition April 5 during our service and sit for an interview with the Worship Team afterwards. Additionally, there will be no specific restrictions on the number, types, modes, or styles of music chosen by the team should Sam be hired. This will allow for maximum creative freedom and foster a collaborative relationship between the team and a musician.*

- 2. Announcements are back. We have not fully discussed our recommendation for how these will occur, but we are looking at having a slide on the screens in the sanctuary as people come in before the service and/or live announcements, which would directly benefit those watching on Zoom. More specific details will be communicated after our meeting on March 25.*

Thank you for your attention to this matter.

Megan Hutchinson and the Worship Team

- Per Marla, she has resigned & the Team is meeting without her. She has scheduled trainings & will also do training videos so that as many people as possible will learn what she does & how she does it.

4. MINUTES: The Minutes of the February Board Meeting were approved as distributed with one amendment: adding the discussion of Jack using the upstairs office

5. REPORTS:

- A. Finance – Treasurer’s reports for February included as well as 1023 application info
 - a. Received a letter offering financial services for small congregations – all agree it is suspicious and we will pass
 - b. We have mistakenly used the UUA EIN & 501c3 all these years so we have been filing tax exemption paperwork incorrectly this entire time. The UUA has officially STRONGLY requested that we stop doing so.
 - c. Because certain statements were not correctly prepared for the IRS, Merrilee’s donations may stand out; this needs to be corrected asap
 - d. Treasurer wanted Board to make note that our tax paperwork can be made public discussion was had re: do we need to file form 1023? If we don’t, donations won’t be tax exempt & we can’t file for grants. It will be completed & filed
 - e. 501c3 filing – draft completed, Amy volunteered to review as she has multiple experiences with these; President has also arranged for a free teleconference with a business attorney on Tuesday, March 24th @ 11:30 at the church
- B. Fae & Fairy Tea Party – Jack & Cristin of Rainbow Team report that 26 were in attendance including 2 small children; 50% learned from FB Event, 50% from flyers
- C. Volunteer Appreciation Luncheon – 22 attended; went smoothly everyone was happy with food & event
- D. Stewardship – Jim – as of today we have 43.2% of goal, approximately 22K

6. BUSINESS CARRIED FORWARD:

- A. New sign – President has tried several times to reach Andrea, no response. Doug has lost the original artwork & doesn’t remember who did them. Different sign shops are recommended – Fast Signs or Car Wrap City. Need same graphics, just add “Church” to church title as well as a UV protective coating for longer life; also plan to add solar landscape lighting once it is installed
- B. Marla’s email - “In August of 2010, the board voted to hold any income from fundraisers in a special account for use at the board’s discretion to augment budget or for special needs, except fundraisers for a specific purpose.” Discussion – already being done, no need for any action. Move & 2nd to remove from discussion, passes unanimously

7. NEW BUSINESS:

- A. Congregational Goals – written by Board & presented to congregation at Spring Congregational Meeting. If they are not measurable, they cannot be called goals.
 - 1) Action Item: By next Board meeting all Board members please come up with concrete, measurable goals as well as drafts of Policies & Procedures for measuring; Jack will help with P&P writing
- B. Upcoming elections: President, Vice President for partial term, Treasurer (Carole will stay to train a new person)
- C. Emergency Preparedness Team letter of Recommendations – (Letter included in hard copy) Discussion of each; Move & 2nd to approve plan, passed unanimously

D. Rainbow Team would like to hold a raffle for fundraising – discussion: legally non-profits can only do 1/year because is considered gambling; Move & 2nd to allow, passed unanimously

8. OTHER BUSINESS:

Fire Dept inspection – passed all areas; need some new extinguishers & some renew & recharge; lockbox for Fire Dept

Back door – floor wet, pull sheetrock & siding, replace old door w metal, 15-2000\$, cover over back steps; budget depend on damages; reuse some old wood from Edwin

Spring Cong meeting coming up so Jim will be creating packet & sending drafts to Board

9. ACTION ITEMS:

Jack – P&P, send Jim Feb minutes,

Jana+- Amy review 501c3 then Board members meeting w attorney

All- Goals & measures

Jim – check into sign art then Jana will look into other places; work on SCM packet; replace/recharge Fire Extinguishers

Amy will call Sparklight re: cell phone/emergency phone & report to Jana

Pledge if not already done

11. ANNOUNCEMENT: The next board meeting will be held at the church on April 19th, 2026 at 12:45 pm.

12. ADJOURNMENT: The Board Meeting was adjourned at 2:10 pm

Minutes taken by
Jack Bolerjack, Secretary

Minutes reviewed by
Jana Norris, President